



Department of Managed Health Care

JOB OPPORTUNITY

GRAY DAVIS, Governor

MARIA CONTRERAS-SWEET, Agency Secretary

Release Date: February 20, 2001

CLASSIFICATION: CORPORATIONS COUNSEL
5 Positions, Permanent – Full Time

FINAL FILING DATE: March 23, 2001 or Until Filled

SALARY: \$3651 - \$7034 per month

POSITION LOCATION: Office of Health Plan Oversight, Division of Licensing
980 9th Street, Suite 500, Sacramento

DUTIES AND RESPONSIBILITIES – Under general direction of the Supervising Counsel, the Corporations Counsel in the Division of Licensing performs sensitive and complex legal work of the Department of Managed Health Care relating to health care service plans. Duties include reviewing legal matters and conducting legal research in connection with the administration and regulation of persons licensed pursuant to the Knox-Keene Health Care Service Plan Act of 1975 (the "Act"); conducting the review of applications, amendments and notices of material modifications filed by health plans licensed pursuant the Act; performing other special projects and; work as required.

DESIRABLE QUALIFICATIONS:

- ◆ Strong written and oral communication skills.
- ◆ Ability to work cooperatively and effectively with others.
- ◆ Ability to effectively handle a varied work schedule.
- ◆ Effective negotiating skills.
- ◆ Background in health care.

WHO SHOULD APPLY – State employees who are currently in the above classification, have list eligibility for appointment or have transfer eligibility are encouraged to apply. Appointment is subject to SROA. **ONLY THOSE BEST QUALIFIED WILL BE INTERVIEWED.** For further technical information regarding the position, please contact Brian J. Bartow, Supervising Counsel, at (916) 323-0416 or CALNET 8-454-9029. **SEND A COMPLETED APPLICATION/RESUME TO THE PERSON AND ADDRESS PROVIDED BELOW** (please include your social security number for eligibility verification and indicate the RPA #00-193-198 under the job title).

SUBMIT APPLICATION AND/OR RESUME TO:

Department of Managed Health Care
Attention: Rosemary Stuart
980 9th Street, Suite 500
Sacramento, CA 95814
(916) 324-3677 or CALNET 8-454-3677

California Relay Service: Voice Line: 1-800-735-2922
TDD User: 1-800-735-2929

RPA#00-193-198 MU